



Digital Services Sub (Finance) Committee

Date: FRIDAY, 3 JULY 2020
Time: 12.45 pm
Venue: VIRTUAL MEETING – ACCESSIBLE REMOTELY

Members: Randall Anderson (Chairman)
Alderman Sir Peter Estlin (Deputy Chairman)
Rehana Ameer
Deputy Keith Bottomley
Deputy Roger Chadwick
John Chapman
Deputy Jamie Ingham Clark
Tim Levene
Jeremy Mayhew
Deputy Hugh Morris
Sylvia Moys
Benjamin Murphy
Barbara Newman
James Tumbridge

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Accessing the virtual public meeting

Members of the public can view the virtual public meeting at the link below:
<https://youtu.be/G0y0tkG6R9U>

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on Friday, 24 January 2020.

For Decision
(Pages 1 - 6)
4. **FORWARD PLAN**
Joint report of the Town Clerk and Chamberlain.

For Information
(Pages 7 - 8)
5. **DBE MAXIMISING DIGITAL – PRESENTATION**
The Director of Built Environment and the Policy and Performance Director to be heard.

For Information
(Pages 9 - 26)
6. **COMMITTEE MEETING VIDEO CONFERENCING SOFTWARE**
Joint report of the Town Clerk and Chamberlain.

For Decision
(Pages 27 - 34)
7. **IT DIVISION - IT SERVICE DELIVERY SUMMARY**
Report of the Chamberlain.

For Information
(Pages 35 - 46)
8. **IT DIVISION RISK UPDATE**
Report of the Chamberlain.

For Information
(Pages 47 - 54)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on Friday, 24 January 2020.

For Decision
(Pages 55 - 58)

13. **DECISION GATEWAY PAPERS**

For Information

- a) AV Equipment Replacement (Pages 59 - 74)
Report of the Chamberlain.
- b) Shared Drives to SharePoint (Pages 75 - 88)
Report of the Chamberlain.
- c) Secure City Programme (Pages 89 - 106)
Joint report of the Commissioner of the City of London Police and the Director of the Built Environment.
- d) eDiscovery Project (Pages 107 - 122)
Report of the Commissioner of City of London Police.

14. **CR16 IT SECURITY DEEP DIVE**
Report of the Commissioner of City of London Police.

For Information
(Pages 123 - 164)

15. **IT SERVICES 2020 PROGRAMME UPDATE**
Report of the Chamberlain.

For Information
(Pages 165 - 170)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

17. **CITY OF LONDON POLICE IT MODERNISATION PROGRAMME - PRESENTATION**

For Information
(Pages 171 - 188)

18. **HR INTEGRATED TIME MANAGEMENT AND E-EXPENSES**

Report of the Commissioner of the City of London Police.

For Information
(Pages 189 - 202)

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**